

Repair Station and Quality Manual Compilation Rate Sheet

	ARSA Member Rate	Non ARSA Member Rate
ARSA Services		
<p>Compilation and Basic Support</p> <p>(1) Repair Station & Quality, Forms and Training Program Manuals, forms, and related Supplements (e.g., EASA, TCCA) and Cross-Reference Tables (e.g., C.A.S.E., 14 CFR parts 43, 65 and 145, EASA Special Conditions, EASA Supplement Guidance).</p> <p>(2) General overview and customization instruction document, manual/form review tracking spreadsheet and base templates for forms and letter for creation of additional documents.</p> <p>(3) Ninety-day access to ARSA’s “Complying with Part 145: Soup to Nuts” four-hour on-demand training session.</p> <p>(4) One-hour introduction and overview with best practices for customization.</p> <p>(5) Up to four hours of customization support and assistance in the form of question-and-answer sessions hosted via video teleconference.</p>	\$8,000.00	\$10,000.00
<p>Full Customization</p> <p>(1) All materials and resources described in (1) through (4) in the “Compilation and Basic Support” option.</p> <p>(2) Video teleconference sessions to review and customize manuals and forms.</p> <p>(3) Instruction for testing each element including completion of forms to ensure proper demonstration of technical capabilities and supporting paperwork.</p> <p>(4) Availability for question and answer after completion of manual system, but no changes will be made based on FAA review if the elements in question comply with the regulations.</p> <p>(5) Additional support may require an agreement for return assistance as described in OFM&K services below.</p>	\$12,500.00	\$17,500.00
OFM&K Services		
<i>Engaged under separate client agreement. Attorney/client communications are privileged and confidential.</i>		
<p>Return Assistance</p> <p>Hands-on support for customization process as described in “Full Customization” for customers who purchased the compilation but request assistance after attempting to independently customize the manual system or who have completed a project and request additional support.</p>	\$270 per hour (legal team) \$155 per hour (non-lawyer professional)	\$300 per hour (legal team) \$170 per hour (non-lawyer professional)