

ARSA Regulatory Compliance Training—Questions

Part **11**: General Rulemaking Procedures

Level 1: For anyone working in aviation

§ 11.43 What information must I put in my written comments?

- (a) Your written comments must be in English and must contain the following:
- (1) The docket number of the rulemaking document you are commenting on, clearly set out at the beginning of your comments.
 - (2) Your name and mailing address, and, if you wish, other contact information, such as a fax number, telephone number, or e-mail address.
 - (3) Your information, views, or arguments, following the instructions for participation in the rulemaking document on which you are commenting.
- (b) You should also include all material relevant to any statement of fact or argument in your comments, to the extent that the material is available to you and reasonable for you to submit. Include a copy of the title page of the document. Whether or not you submit a copy of the material to which you refer, you should indicate specific places in the material that support your position.

Question 1: Written comments may be submitted in any language.

- A: True.
B: False.

Question 2: Written comments must contain the commentor's fax number, telephone number and email address.

- A: True.
B: False.

Question 3: Written comments should be submitted according to the instructions for participating in the rulemaking document.

- A: True.
B: False.

Question 4: Material relevant to any statement of fact included in written comments must be submitted entirely for those statements to be considered.

- A: True.
B: False.

Name and/or
Identification

Clearly Print the Name and/or Identification of the Person Taking the Test

Date

Date Test was
Completed

Score

Enter as x (number correct) of y (number of questions)

Hours

Time Credited for Test

Approved by

Signature of Supervisor or Person Administering Test

ARSA Regulatory Compliance Training—Answers

Part [11](#): General Rulemaking Procedures

Level 1: For anyone working in aviation

§ 11.43 What information must I put in my written comments?

- (a) Your written comments must be in English and must contain the following:
- (1) The docket number of the rulemaking document you are commenting on, clearly set out at the beginning of your comments.
 - (2) Your name and mailing address, and, if you wish, other contact information, such as a fax number, telephone number, or e-mail address.
 - (3) Your information, views, or arguments, following the instructions for participation in the rulemaking document on which you are commenting.
- (b) You should also include all material relevant to any statement of fact or argument in your comments, to the extent that the material is available to you and reasonable for you to submit. Include a copy of the title page of the document. Whether or not you submit a copy of the material to which you refer, you should indicate specific places in the material that support your position.

Question 1: *Written comments may be submitted in any language.*

A: True.

B: **False.** § [11.43\(a\)](#) states that written comments must be in English.

Question 2: *Written comments must contain the commentor's fax number, telephone number and email address.*

A: True.

B: **False.** § [11.43\(a\)\(2\)](#) requires name and mailing address, then allows for inclusion of other contact information.

Question 3: *Written comments should be submitted according to the instructions for participating in the rulemaking document.*

A: **True.** See § [11.43\(a\)\(3\)](#).

B: False.

Question 4: *Material relevant to any statement of fact included in written comments must be submitted entirely for those statements to be considered.*

A: True.

B: **False.** § [11.43\(b\)](#) instructs commentors to submit material to the extent it is available, but always to indicate the specific places supporting the comments.