

## **Safety Policy**

Safety is the first priority in all our activities. We are committed to implementing, developing and improving strategies, management systems and processes to ensure that all our aviation activities uphold the highest level of safety performance and meet national and international standards.

Our commitment is to:

- a.** develop and embed a safety culture in all our aviation activities that recognizes the importance and value of effective aviation safety management and acknowledges at all times that safety is paramount;
- b.** clearly define for all employees their accountabilities and responsibilities for the development and delivery of aviation safety strategy and performance;
- c.** minimize the risks associated with aircraft operations to a point that is as low as reasonably practicable/achievable;
- d.** ensure that externally supplied systems and services that impact upon the safety of our operations meet appropriate safety standards;
- e.** actively develop and improve our safety processes;
- f.** comply with and, wherever possible, exceed legislative and regulatory requirements and standards;
- g.** ensure that all employees are provided with adequate and appropriate aviation safety information and training, are competent in safety matters and are only allocated tasks commensurate with their skills;
- h.** ensure that sufficient skilled and trained resources are available to implement safety strategy and policy;
- i.** establish and measure our safety performance against realistic objectives and/or targets;
- j.** achieve the highest levels of safety performance in all our aviation activities;
- k.** continually improve our safety performance;
- l.** conduct safety and management reviews and ensure that relevant action is taken; and
- m.** ensure that the application of effective aviation safety management systems is integral to all our aviation activities, with the objective of achieving the highest levels of safety standards and performance.

## **Safety Commitment**

<COMPANY NAME> has decided to participate in the Aircraft Electronics Association's Safety Management System. As an organization, we have committed to implementing and maintaining this SMS. We do this as part of our efforts to continuously improve the safety of our maintenance operations and comply with regulatory requirements. This SMS will establish a proactive means of controlling risk, thereby improving safety.

All employees are expected to become familiar with the policies and procedures set forth in this manual and to actively participate in this program. Accordingly, each employee, regardless of position, title or duties, will receive initial and recurrent training in the basic concepts of SMS. All employees are expected to conduct their duties with safety, quality, and regulatory compliance as main priorities.

I personally commit <COMPANY NAME> to this process and assure you resources will be assigned to implementing and maintaining this SMS as appropriate. Further, I encourage you to report errors or potential safety issues without fear of reprisal. Unless an action is the result of neglect, intentional conduct, or use of drugs or alcohol, no report will result in disciplinary action, termination, or other negative actions.

Sincerely,

Accountable Executive